

APPENDIX E

**ALBERTA GYMNASTICS FEDERATION
EVENT REPORT**

(Please return to the AGF office as soon as possible following the event.)

EVENT: _____

DATE AND LOCATION:

DATE REPORT SUBMITTED:

REPORT SUBMITTED BY: _____ POSITION: _____

Please complete this form with as much detail as possible.

Give general information on the type of accommodation by location. Comment on accommodation suitability to the team for this particular trip.

Indicate and explain any incidents requiring medical attention for any delegation member while on trip/tour (Not including the competition itself).

Comment on any problems with team athletes, coaches, judges, host, etc. that you encounter, if any. How these were resolved, if they were resolved.

Training site comments:

Competition Site Comments:

Competition Comments:

If protests were made, list, and indicate if won or lost:

List any official gifts presented and/or received.

List any of your activities in the area of public relations:
Contacts/interviews with press (before and during trip/tour):

Public speaking on behalf of AGF.

Briefly describe activities (educational/recreational) other than the competition in which the delegation participated: