Recreation Development Mentorship Program:

Application Form

Objective:
The RDC and AGF would like to further promote coaching and club excellence in Alberta, by providing a program for (2) aspiring career-minded recreational coaches, supervisors and/or coordinators to learn from the experienced Mentor.
This program has been developed to provide a basis for higher quality programming, coaches and athletes in Alberta. It will provide best practices education, technical training, leadership and monetary support to the selected individual(s) who have demonstrated an aspiration to improve the quality of Recreational Gymnastics within their own club and within the province.

Scope of Program:
As part of the mentorship training AGF and the RDC have identified the following as critical concepts:

- Staffing (HR)
- Yearly/ sessional planning
- General Management
- Communication- internal / external
- Coaching and coach education
- Programs- Cangym, CanJump, Special Needs, Club Excellence, etc.

Commitment:
Applicants must commit to a full year mentorship cycle, from August to July. The chosen applicants will be required to visit the facilities of each of the Mentors 1-2 times within the mentorship cycle. Every effort will be made to also have the Mentors visit the selected candidate's facility. This will be dependent on availability and scheduling.
Chosen candidates will not be expected to meet with the Mentors every month. Depending on the number of Mentors and chosen coaches this should translate to approximately 2- 3 times per year, with the candidate meeting with Mentors a total of six times throughout the mentorship cycle.

Application Criteria:

- Active registered AGF, in good standing coach, with a minimum NCCP Level 1 / Foundations **certified**, with enrollment in Level 2 courses
- Aspiring "career coach"
- Actively coaching and involved in REC programming, scheduling or hold a supervisory role within the club
- Available to commit to the entire 1 year mentorship cycle (August- June)
- Available to meet a minimum of 6 times throughout the 1 year mentorship
- Independent transportation

Application/ Approval Process:

- **Submission of Application:**
  - The AGF Recreation Program Coordinator must have received all applications by the June 30th**,** prior to the new fiscal year. The AGF fiscal year runs from July 1 to June 30. Supportive documentation must be included with the application (Please refer to the checklist on the application form).
  - **Priority for approval will be given to those coaches who have limited resources within their region or club (ie. No direct contact with more experienced coaches within his or her region/club.**

- **Approval Process**
  - The Recreation Development Committee will review all of the submitted applications and rank them according to the list of criteria and priority stated above.
  - All applicants will be informed in writing of the RDC's selections.
  - Applications that exceed the deadline will not be accepted.

Schedule:
Please indicate your availability on the attached form.
The AGF Rec Coordinator in conjunction with the Mentors and selected candidates will develop a flexible schedule with planned activities and club visitations, for the year.

Thank you in advance for applying to the Mentorship Program, your interest in this program is appreciated and immensely important to the continued development, innovation and success of recreation gymnastics in Alberta. Please complete and fax the attached Application Form.

Please contact me if you have any further questions at the AGF office 403-259-5549 or hsjostrom@abgym.ab.ca.

Thank you,

Heather Sjostrom
Heather Sjostrom | Recreation & Kids Can Move | Alberta Gymnastics Federation
Tel: 403-259-5500 | Toll-free: 1-800-665-1010 | Fax: 403-259-5588 |
http://abgym.ab.ca | Direct: 403-259-5549

Recreation Development Mentorship Program:

Coach/Supervisor/ Program Coordinator

APPLICATION FORM

Applicant Information	
Applicant's Name:	
Affiliated Club:	
Home Address:	
E-mail Address:	**Date:**
Phone (home):	**Phone (cell):**
NCCP Certification #:	**AGF Registration #:**

Indicate the dates you are available, per month:

August	September	October	November
December	January	February	March
April	May	June	July

Please indicate any conflicting dates that you anticipate that you will not be available for participation in the program:

Please ensure that you attach a cover letter, resume and supportive documentation indicating the following:

- You are certified NCCP Level 1/ Foundations Artistic with enrollment in Level 2 courses.
- Supportive documentation verifying that you actively working or have worked as a Recreation Program Coordinator or Supervisor,
- A letter of support from your direct supervisor indicating their understanding of the commitment and scope of the program,
- Explain why this program is important to you and your career goals, what knowledge and expertise you have to offer that will be most valuable to the program and indicate that you will be able to commit to the full year mentorship cycle.
- That you have independent transportation.

For RDC/AGF use only:

Date Received: RDC Review Date:

☐ Approved ☐ Denied